



Captain's Quarters Of Andalusia

Stillwater Group, Inc.

100 Captains Quarters Drive, Andalusia, AL 36420

334-658-8259

Email: 100CaptainsQuarters@gmail.com

Thank you for your interest in our apartments! You have made a great choice!

Application fee is a \$50 per person in the form of a money order and made payable to Captain's Quarters. Please fill out all sections of the application to be considered. Application fees are non refundable. It takes 2- 3 working days to process a completed application.

Additional documents needed to finalize your application will be:

1. Your last 3 paycheck stubs
2. A copy of your Drivers License
3. Your Employment Verification sent via fax or email from your employer
4. Your Rental Reference sent via fax or email from your current landlord.

You may drop off at: 100 Captain's Quarters Dr, Andalusia, AL 36420

Email to: 100CaptainsQuarters@gmail.com

Fax: Call for #

Captain's Quarters Of Andalusia

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Residential Lease Application

Date of application: _____ Apartment Type Desired: _____ Apt # _____

Name of Applicant: _____

Current Home Phone #:(_____) _____ Cell #: (_____) _____

Current address: _____

Email: _____

DL#: _____ State of Issuance: _____

SS#: _____ Date of Birth: _____

Marital Status: _____ Spouse Name: _____

Children Name(s) and Ages that will reside in apartment: _____

_____ Age _____ Age _____ Age _____

Place of Employment: _____

Address: _____

Supervisor: _____ Phone: (_____) - _____ - _____

Your job title: _____ Hours worked weekly: _____

Monthly pay: _____ How long at current job? _____ Years _____ Months

Additional source of income & Amount Monthly: _____

Name of Co-Applicant: _____

Current Home Phone #:(_____) _____ Cell #: (_____) _____

Current address: _____

Email: _____

DL#: _____ State of Issuance: _____

SS#: _____ Date of Birth: _____

Marital Status: _____ Spouse Name: _____

Children Name(s) and Ages that will reside in apartment: _____

_____ Age _____ Age _____ Age _____

Place of Employment: _____

Address: _____

Supervisor: _____ Phone: (_____) - _____ - _____

Your job title: _____ Hours worked weekly: _____

Monthly pay: _____ How long at current job? _____ Years _____ Months

Additional source of income & Amount Monthly: _____

Name and DOB of all occupants that will reside in apartment? _____ DOB _____

_____ DOB _____ DOB _____

Personal or Professional References:

Name: _____ Phone: (_____) - _____ - _____ Years Acquainted _____

Name: _____ Phone: (_____) - _____ - _____ Years Acquainted _____

Name: _____ Phone: (_____) - _____ - _____ Years Acquainted _____

Have you or the co-applicant ever filed bankruptcy? ☐Yes ☐No
If yes, court, cause # and Date? _____, _____, _____
Are you or the co-applicant party to any lawsuit? ☐Yes ☐No
If yes, please describe. _____
Are there any judgments against you or the co-applicant? ☐Yes ☐No
If yes, please describe _____

Bank Name: _____ Phone: (____) _____
Checking Acct #: _____ Savings Acct #: _____

Have you ever been evicted from a rental unit? ☐Yes ☐No If yes, please provide reason for eviction & date.

Motor Vehicle Identification:

Year	Make	Model	Color	Tag Number
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List credit cards

Creditor: _____ Card# _____ Amount Owed: _____ Monthly Pmt: _____
Creditor: _____ Card# _____ Amount Owed: _____ Monthly Pmt: _____

Person to notify in case of an Emergency: _____ Phone: (____)-____-____

Present Address: _____
How long have you lived here? _____ Years _____ Months Reason for Leaving? _____
Name and phone # of landlord: _____, (____)-____-____
Previous Address: _____
Dates you lived there? From _____ to _____ Reason for Leaving: _____

CONSENT TO CREDIT CHECK & BACK GROUND CHECK

I/WE, _____, the undersigned applicant(s) authorize
Captain's Quarters /Stillwater Group Inc, or his/her/their agent to order and review my/our credit and criminal
history and investigate the accuracy of the information contained in the application now and in the future as needed.
I/WE person to provide to Landlord and all information concerning my/our credit.

Signed: _____
Signed: _____

Date: _____
Date: _____

AUTHORIZATION OF INFORMATION

By your signature hereon, you agree that the information disclosed by you herein is true, complete and accurate to
the best of your knowledge, and you agree that information disclosed by you herein is material to the potential
Lessor's decision with respect to granting or denying your application to enter into a lease.

Signed: _____
Signed: _____

Date: _____
Date: _____

Co-Signer/Guarantor Signature

Date Signed

Georgia Bureau of Investigation
Georgia Crime Information Center

Consent Form

I hereby authorize RPS, LLC to receive any Georgia criminal history record information about me which may be in the files of any state or local criminal justice agency in Georgia.

Last Name	First Name	Middle Initial
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Address

M / F		/	/	-	-
Sex	Race	Date of Birth		Social Security Number	

Signature Date

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Special employment provisions (check if applicable):

- ☐ Employment with mentally disabled (Purpose code "M")
- ☐ Employment with elder care (Purpose code "N")
- ☐ Employment with children (Purpose code "W")
- ☐ Employment with criminal justice agency – non-sworn (Purpose code "J")
- ☐ Employment with criminal justice agency - sworn (Purpose code "Z")

One of the following must be checked:

☐ I, _____ give consent to the above name to perform periodic criminal history background checks for the duration of my employment or lease with this company.



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Credit, Criminal, and Rental History Consent Form

Applicant Name: _____

Home Phone: _____

Email: _____

Cell Phone: _____

Social Security Number: _____

Date of Birth: _____

Present Address: _____

List all states that you have lived in: _____

I hereby give consent to management of the above named apartment community to obtain reports and to access any records pertaining to me, which may be on file at any the following but not limited to:

- Credit Agency
- Law Enforcement Agency
- City, State, or Federal Court
- Local, State, or Federal Agency
- State or Local Repository
- State or Local Registries
- Previous Housing Agencies

I do understand that the investigation will include information from law enforcement agencies, credit reporting agencies, previous landlords/housing agencies, and other documents of public records, and these reports will be used in making decisions about my potential to rent. I hereby authorize any liability and responsibility for providing the above information at any time. I further understand that this report will not be used in violation of any Federal or State Equal Opportunity Law or Regulation, and that, if any adverse action is taken based on the Consumer Report, a summary of my rights under the Fair Credit Reporting Act will be provided to me.

Applicant Signature

Date



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EMPLOYMENT VERIFICATION

All employment verifications must be filled out by the employer, immediate supervisor, accountant, or human resource personnel.

I, _____ give my permission to release the information below to the Property Management Company. Management has assured me that the information will be held in strict confidence.

Date

Signature of applicant

To be filled out completely by authorized employer.

1. Name of company: _____
2. Length of employment: _____
3. Job Title/Description: _____
4. Salary (circle one: hourly, weekly, monthly) \$ _____
5. Average hours worked per pay period _____
6. List overtime pay, bonuses, commissions if any _____
7. List other compensation _____
8. Likelihood of continued employment? _____

Signature

Title

Phone#

Date

Print Name

Please return to Captain's Quarters via one of the following:

Email: 100captainsquarters@gmail.com

Fax: Call for #

Mail: 100 Captain's Quarters Dr, Andalusia, AL 36420



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RENTAL REFERENCE AUTHORIZATION

Rental reference for: _____
Current Address: _____ (Full Address)
Landlord Name: _____ Phone#: _____

By signing below, I give permission for you to verify my rental reference at _____
_____ or any other property I may have lived.

Applicant's Signature (s): _____

To Be Filled Out Current/Past Landlord

Has proper notice been given? _____ Yes _____ No (if no notice given, please check and return)

Move in date: _____ Move out date: _____

Rent amount: _____ Late payments: _____ NFS checks (#) _____

Has writ of possession ever been served? _____ Yes _____ No

If so, when? _____ How many? _____

Pets: (#) _____ Noise Complaints (#) _____ Date lease ended: _____

For any reason is there a balance outstanding to your community? _____ Yes _____ No

1. Would you rent to him/her again? If no, please explain. _____

2. If he/she left for reasons other than by their own choice, what were they? _____

3. Was he/she up to date on most/all payments, or did they often fall behind? _____

4. Upon leaving, what state was your unit in? (Any holes in the walls or damages?) _____

5. Was he/she given any violation notices? If so, what were they? _____

6. Any other information you would like to divulge? _____

Signature

Title

Date

Print Name

Phone

Email

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Revised: 12/30/25